VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting

April 9, 2019

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:04 p.m. Sec/Treas was and VP Kelley were present. A quorum was declared. Member Larry Kreuter was also present and will record minutes.

1. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as presented.
2. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
3. **Financials** –
4. Checks were signed after approval
5. Monthly reports were presented by Treas Tonak. His brief comments indicated take all reports continue to look good and no major discrepancies are indicated. Board members had no further discussion and reports were accepted without further comment.
6. Delinquent Accounts. The Delinquent accounts were presented. The board is again concerned with the Constantin property and feel action will be necessary when weather allows for digging up shutoff valve.
7. Preliminary Budget review and discussion was held in preparation for May Prefinal budget presentation. Sec Tonak stated that there does not appear that any changes in monthly fees will be necessary in the new budget. Tonak also added that he will recommend moving some accounts and amounts in the proposed budget to better reflect historical usages of accounts.
8. Financials accepted as presented.
9. **Water Report** –
10. Updates – Sec Tonak recommends that repairs be made to the second valve in the second manhole on main water line. Will be discussed further at next meeting.
11. Discussion on any required action to ensure continued access to our water system across NFS land. Sec Tonak will review user agreement and report at next meeting. There was some discussion on the county road access as there were new signage being posted but it was noted that this road is still a nonabandoned county road so still should have access.
12. Need more investigation on the water pipe freeze at the Bob Shoun residence and determine if any action or damage occurred.
13. **New Business** –
14. The issue of two separate identities at the district i.e. the Home Owners Assoc and the Service District was continued tabled at this time.
15. An outline will be produced to create tasks needed to proceed
16. Cattle Guards – update on bids received. Sec Tonak stated he believed the ad should be upgraded some to better reflect the district.
17. Discussion was held on the VW entrance sign and sidewalk repairs. Action will be tabled until further review and costs estimates are obtained to determine future action.

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VI**. Old Business –**

1. Completed items – None to report at this time
2. Items to do in Apr/May
3. Constantin curb stop was discussed. The possible use of a hydrovac to clean out curbs stops will be investigated. If that doesn’t work digging action will be required to enable water shutoff. A property lien action will be initiated on the property if proper payment is not received.
4. To continue sewer cleaning Sec Treas suggested the District purchase additional sewer cleaning chemicals to enable further action on cleaning. Pres Keller called for a motion.

**Motion** –Sec Tonak made a motion to purchase 11 pails of MK55 Sewer Cleaner. Seconded by VP Kelley

**Discussion** – Hearing none

**Vote** – Passed unanimously.

1. Street maintenance and weed spraying was discussed. VP Kelley stated he would be willing to spray weeds. The Board will look for assistance in street crack sealing.
2. Place ad for district mowing

VII. **Adjournment** – With no further business before the board motion for adjournment was called for.

**Motion** –VP Kelley made a motion to adjourn the regular meeting seconded by Sec Tonak.

**Discussion** – Hearing none

**Vote** – Passed unanimously. Meeting adjourned at 8:35 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for April 9, at 7:00 p.m., at the Public Library.