VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

May 11, 2023

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:04 p.m. VP Shoun and Sec Kelley were present at the meeting. A quorum was declared. Guest members present were Larry Kreuter and new district member Bruce Ramsey who purchased the O’Brien property. The board welcomed Mr. Ramsey to the community and the board meeting. Kreuter kept the minutes for the board. The meeting was held at Sec Kelley’s home.
2. **Agenda** – Agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing at end of meeting.
6. The monthly budget financials were reviewed and discussed. In review of the budget, It was noted that insurance and snow plowing items were higher than expected. It was stated that In view of the winter snow amounts the plowing costs should be expected to be up. The insurance cost has not risen in several years and the raise was an acceptable amount. After discussion no additional changes were made.
7. Delinquent accounts were reviewed. The O’Brien property was sold, and the late fees have been cleared.
8. Preliminary budget numbers were reviewed and discussed. Each item on the budget was reviewed and changes in budget allocation amounts under each heading were adjusted. Next month’s meeting will set the final budget numbers for the June final budget approval meeting.
9. Financials accepted after discussion as presented.
10. **Water Report –**
11. Sec Kelley gave an update on rough lumber purchase for lagoon transfer box cover repair. He stated that he has visited with the individuals for the lumber source and will be provided when weather allows for repairs to be made.
12. Work needs to be scheduled to work on #2 lagoon discharge valve. It will require the same type of work that was needed on #1 lagoon last summer.
13. After board discussion it was determined to use the same repair crew used to repair #1 valve housing last year. The repair should stay close to the budget provided for the repairs last year. Pres Keller will organize the work for repair of the valve.
14. Discussion was also held on the need to develop a fix that will allow #2 lagoon to accept and hold water. At the present time #2 lagoon will not properly hold water for any extended time. The lagoon basin is not sealed properly and leaks. The last attempt about 7 years ago did not give the results needed. Research is being done by Pres Keller on possible recommended solutions.
15. **New Business** –
16. HOA dissolvement and movement of all properties and obligations were briefly discussed with no action taken at this time.
17. By-Laws and Rules and Regs updating tabled.

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VWI&SD Minutes

April 13, 2023

1. Pres Keller was in contact with the lawn maintenance person, and he agreed to continue to be the provider of maintenance with no major changes in terms or agreements.

The contractor did suggest that a temporary gas surtax fee may be requested. Pres Keller will work on final terms and bring it back to the board for discussion and approval.

1. **Old Business** –
2. A timeline for entrance sign completion and installation is pending and will be set for some time in the next few months. VP Shoun will be in contact at that time with Redwater Welding to coordinate on construction dates.
3. **Items to be Completed** – in Apr/May
4. Storm drain inspections and cleaning
5. Removal of old entrance sign in anticipation of new sign installation
6. Clean road ditches on country road from Hwy 14 to VW entrance. Any volunteers?
7. **Adjournment** – With no further business before the board a motion for adjournment was called for.

**Motion** – Sec Kelley made a motion to adjourn. VP Shoun seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 8:17 p.m.

Pres Kelley thanked new member Ramsey for attending the meeting and showing interest in the working of the district.

**Calendar of Events:** The next regular board meeting is scheduled for May 11, 2023, at 7:00 p.m., at Pres Keller residence.