VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

February 6, 2020

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:05 p.m. VP Kelley and Sec/Tres Shoun were present. A quorum was declared. Member Larry Kreuter was present. Due to the weather the meeting was held at Pres Keller’s residence.

1. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as submitted.
2. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
3. **Financials** –
4. Checks were signed after approval
5. Monthly reports were presented by Sec Shaun. No major issues noted. There was discussion on the Water Coordinator bill that reflected a Stenner pump replacement that needed clarification. Pres Keller indicated he would call the Coordinator for clarification. Reports were accepted as presented.
6. Delinquent Accounts. There are a few that still need to be watched this month to see if further action will be needed.
7. Financials accepted as presented.
8. **Water Report** –
9. With the exception indicated above about a pump replacement by the Water Coordinator there was nothing else to report at this time.
10. **New Business** –
11. Schedule was updated for the 2020 election to be sure it was on schedule. Dates and duties were confirmed to ensure proper dates and actions are met.
12. Mailing labels should be back from printers this week to VP Kelley.
13. Election committee was assigned i.e. VP Kelley, Carol Kelley, Jill Sherrard, Subs Larry Kreuter and Roger Wolfskill.
14. Ballot mailing Monday Feb 24th at 7 p.m. at Pres Keller’s home.
15. VP Kelley ensure we have necessary paperwork from Court House i.e. registered voter’s list
16. Kreuter will create the ballots
17. Election held on March 17th at 193 Vista Circle to drop off ballots or mailed in forms will be collected from the post office for counting.
18. **Old Business –**
19. Completed items – None discussed.
20. Items to do in Feb/Mar
21. No action items scheduled at this time
22. **Adjournment** – With no further business before the board motion for adjournment was called for.

 **Motion** –VP Kelley made a motion to adjourn. Sec Shoun seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:00 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Feb 6th, at 7:00 p.m., at the Public Library.