VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

February 10, 2022

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 6:34 p.m. VP Kelley and Sec/Tres Shaun were present at the meeting. A quorum was declared. Guest member David Tonak and Twila Routh were also present. Twila recorded the minutes for the board. The meeting was held at VP Kelley’s shop.
2. **Agenda** – Agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing at end of meeting.
6. The monthly financials were reviewed and discussed. Sec Parker question why the forest service lease had changed. Pres Keller explained that the fee changes due to length of month and varies by very small amounts. No further changes or additions were made.
7. Delinquent accounts were reviewed, and it was determined that the accounts are okay at this time.
8. Financials accepted as presented.
9. **Water Report –**
10. Pres Keller indicated that the water overflow/drain concrete box at Lagoon # 1 needs repairs as soon as weather permits. Pres Keller went on to explain that the district needs to request bids for this work. He will investigate bid requirements and specs for advertisement in the paper.
11. There were no further items to cover in reference to the water system.

1. **New Business** –
2. The March election is on schedule and necessary items are being completed i.e., voting lists, mailing of ballots etc. The election site is Keller residence 210 Vista Lane. A ballot box will be posted at this location from 8:00 a.m. to 4:00 p.m. on March 22, 2022.
3. Additional discussion was held on the possibility of the district’s ability to qualify for any monies that may be available from the Federal Covid relieve funds that have been distributed to the states. It is felt that infrastructure such as streets, water systems such as lagoon, tank, etc. might qualify. Member Tonak has done some research in this area and stated that to qualify for any funding an engineering firm assessment would be required. Preliminary investigation into the use of the engineering firm Interstate Engineering would be an approximate cost to the district of $5,000 for their services. Pres Keller and member Tonak will have further discussions with Interstate Engineering to inquire what additional items may be required. Results of discussions and research will be on the agenda for the next meeting in March. Tabled until March
4. Street Parking was brought up for discussion and it was determined that a letter should be sent to inform all district members of the rules against street parking. Tabled until March meeting for further discussion.
5. **Old Business** –
6. Completed items – nothing to report this month

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1. Items to be completed in Feb/March
2. Election March 22
3. 2022-2023 Budget preview and discussions
4. **Adjournment** – With no further business before the board a motion for adjournment was called for.

**Motion** – Sec Parker made a motion to adjourn. VP Kelley seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 7:35 p.m.

**Calendar of Events:** The next regular board meeting is scheduled for Monday March 7th at 7:00 p.m., at Pres Keller home. Please note the change of meeting date for March