VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting

Jan 7, 2019

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:08. Sec/Treas Tonak and VP Kelley were present. A quorum was declared by Pres Keller. Member Larry Kreuter was also present to take minutes.

1. **Agenda** – The agenda was presented for any changes or additions. Sec Tonak requested the addition of item V; C. – Hourly labor rates. Agenda was approved as amended.
2. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
3. **Financials** – Were presented by Sec Tonak
4. Checks signed at close of meeting
5. Monthly reports were presented by Treas Tonak. Some of the items explained for clarification were: Water budget number higher due to additional testing needed for higher chloroform issue; a check for snow plowing was issued in error and was returned for correction. Reports accepted without further comment.
6. Delinquent Accounts. The Delinquent accounts were presented. The board is again concerned for the Constantin and McNeil accounts need payment and will continued to be monitored.
7. Financials accepted as presented.
8. **Water Report** –
9. There has been some extra cost for water maintenance due to repairs, but with no further problems, the costs should be lower this year. There is a regulator valve repair scheduled in the future.
10. There was a sewer problem in block 2 and was worked on by board members and Bob Shoun. The sewer access was opened at the inspection manholes and cleaning solution was added in the area of the clog and the pipe was cleared. The plan is to continue to access untreated areas and add the cleaning solution to prevent future problems. This has been on the to do list for some months now. This action is expected this summer.
11. VP Tonak stated that the weather closed before the electrician could install alarms in the pump house. This will be done when access allows this action.
12. **New Business** –
13. Sec Tonak revisited the issue of two separate identities at the district i.e. the Home Owners Assoc and the Service District. Currently there is confusion and grey areas on ownership of the common areas and control of district activities and the board will draw up a plan on the proper way to move forward on this issue. Tabled until further information is gathered.
14. Dates for scheduled 2019 activities are due to enable the posting on the web page
15. There was discussion on hourly rates for temp help in the district. It was suggested the rate should perhaps be changed from the current $15 per hour to $20 per hour. After discussion it was determined that an overall rate increase would not be proper, but that in circumstances that are more complicated or requiring a particular expertise could qualify for the $20 hourly rate. This will be on case-by-case basis and require action by the board for approval of the $20 rate.

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VI**.** Old Business **–**

1. Completed items – None to report at this time
2. Member Kreuter discussed with the board that there are quite a few new families moving into the area and he feels that maybe the board should take a more proactive approach in welcoming and contacting these folks. He thought that information could be shared at this time to discuss items such as: garbage requirements and time of pickup; street parking; winter plowing; excess items stored in yards; monthly payment requirement and possible non-payment results; etc. The board thought this is a good idea. Pres Keller will take lead on this suggestion
3. Items to do in Jan/Feb
4. Continued work on curb stops and sewer cleaning.

 VII. Adjournment: With no further business before the board motion for adjournment was called for.

**Motion** –Sec Tonak made a motion to adjourn the regular meeting seconded by VP Kelley.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 8:15 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Feb 7, at 7:00 p.m., at the Public Library.