

VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting

January 11, 2018

- I. **Meeting Opening** – The District Board was called to order by acting Board President James Keller at 7:03 p.m. Board members present were VP, Larry Kreuter and Secretary Treasurer, David Tonak. A quorum was declared by Pres Keller. District members Max and Carol Kelly, Norbert and Lily Bankenbush, and John Stang, were also present.
- II. **Agenda** – The agenda was presented for any changes or additions. Agenda approved as presented.
- III. **Meeting Minutes** – The minutes of previous months minutes were presented. Minutes accepted with no changes.
- IV. **Financials** – Were presented by Sec Tonak
 - A. Checks signed at close of meeting
 - B. Monthly reports were presented. There were several questions on the actual budget report that Sec Tonak provided explanation of question asked at Nov meeting about \$5,400 charge. He stated that this amount paid for the Water Coordinator work and services overhaul kits for controls on the main pipeline. Keller also informed the board that we also had gas delivered for winter snow removal. Tonak again noted that the electric use on the water service had been reduced significantly most likely because of work that has been completed. He also made a point that in May 2017, we had our highest cash on hand, and that Jan 2018 we were down approximately \$20,000 due mainly to repairs and legal issues.
 - C. Delinquent Accounts. The Delinquent accounts have slipped somewhat, and accounts have been assigned to the following delinquency accounts: Kreuter – Humphrey, Keller – Constantin, Tonak – McNeil. The lien filed on the Malheim property account has been paid and cleared. After discussion if there should be any change in the way the district handles the accounts it was decided that the current procedures will continue.
- V. **Water Report** –
 - A. Update on valve repair in chlorinator building includes that the repair parts are on hand at a cost of \$1,061, and will be repaired soon.
 - B. Sec Tonak stated that there was a significant difference in the cost of a mechanical or all electronic water meter that needs to be replaced in the pump house. Our current meter is no longer serviceable because lack of parts of repair due to its age. It was determined we should go for the lesser expense of the mechanical meter. Motion was called for.

Motion –VP Kreuter made a motion to replace the meter in the amount of the quoted price of \$2,111.75, to be completed as soon as possible. Sec Tonak seconded.

Discussion – Hearing none

Vote – Passed unanimously
 - C. Discussion on the checking of the water buildings at least monthly should be done if possible. Pres Keller stated he would do the inspections as often as possible.
 - D. Sec Tonak will check with the Forest Service to see if we can obtain additional gate keys to access well house using the bottom route.

VI. **New Business**

- A. There was discussion on removing former board members from the bank signature cards. It was decided that the board would wait until after the election to make the necessary motions for this action.
- B. Discussion was held on new district member sign-up for billing and it was decided that the current procedure will continue, and no action is required at this time.
- C. 2018 Board meeting dates. The dates were set for meetings for 2018 in Nov and the dates have been confirmed with the library and dates will be posted on the web (www.vwisdwy.org) and on the district bulletin board.
- D. Election Discussion – The election information was reviewed and there was only 1 candidate that registered by required date – Max Kelly applied. Any other member interested may campaign for a write-in votes for the election. Tonak and Keller will ensure all dates are met to ensure the election is held properly.
 1. Election date will be March 20th between the hours of 8:00 a.m. and 4:00 p.m. at 184 Vista Lane, VP Kreuter’s residence.
 2. Election committee has been selected: Norbert and Lily Bankenbush; Carol Kelly, and James Sr. The committee will meet at 3:30 p.m. at the election site.

VII. **Old Business –**

- A. Completed items –
 1. Winter preparation – Everything is ready for winter. Plows, fuel and heaters have been checked. Keller stated that Big Job Plow needed a new battery. It was discussed if a battery charger should be purchased for the district to maintain the plows. Motion called for.
Motion –Sec Tonak made a motion to investigate and purchase a battery charger for \$150 maximum. Seconded by VP Kreuter
Discussion – Money will be used from General Repairs account.
Vote – Passed unanimously.
- A. Items to do in Oct/Nov –
 1. The purchase of the district computer was revisited and Tonak will proceed and will investigate if there is a system that can take oral input.
- B. Stang/Bennett law suit update – there is no action.

VIII. **Adjournment:** With no further business before the board motion for adjournment was called for.

- Motion** –VP Kreuter made a motion to adjourn the regular meeting seconded by Sec Tonak
Discussion – Hearing none
Vote – Passed unanimously.
Meeting adjourned at 7:55 p.m.

Calendar of Events: Next regular board meeting is scheduled for Thursday Feb 8th, at 7:00 p.m., at the Public Library.