VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Board Minutes

July 9, 2020

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:05 p.m. VP Kelley and Sec/Tres Shoun were also present. A quorum was declared. Member Larry Kreuter was present and took minutes of the board meeting.
2. **Agenda** – The agenda was presented for any changes or additions. Add Item V. D. Kluff property sewer problem; Item VI E Barbour property access. Agenda was approved as amended.
3. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
4. **Financials** –
5. Checks were signed after approval
6. Monthly reports were presented by Sec Shaun. Items were reviewed by the board with major issues noted.
7. Delinquent Accounts. After accounts were reviewed a letter to Thompson’s will be sent.
8. Financials accepted as presented.
9. **Water Report** –
10. Chlorine house pipe cleaning and restoring project was reviewed and Pres Keller sated we were still waiting on Water Coordinator for recommended action and a possible bid to complete.
11. Continued lagoon monitoring is taking place and seems to be working acceptable. One more pail will be added this summer.
12. Water tank water level was adjusted to allow the tank to fill to a higher capacity and after being monitored the proper water storage is being held without overflowing the tank.
13. The Kathy Kluff reported a sewer blockage problem. In review of the problem, it was determined that a standpipe has been driven over by an adjacent landowner which broke the standpipe and pushed it down into the main sewer line.

**Motion** –Sec Shoun made a to repair the broken standpipe and place a retainer box around the pipe to prevent further damages. VP Kelley seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously.

1. **New Business** –
2. Property owner’s lack of proper property management was discussed. For the benefit of all landowner’s in the district it is imperative that property appearance is maintained without trash and unnecessary items cluttering the landscape. The board will meet with the offending landowners.
3. A proposed all district picnic/meeting was discussed and was tabled until next year.
4. In preparation for winter it was determined that equipment for winter should be prepared and check to ensure that they are operational ready. i.e. snowmobile, snowplow etc.
5. The district has not used the big snowplow in three years, and it was suggested that it be sold if there is any interest in it. Maintenance is almost impossible because of its age.

**Motion** –Sec Shoun made a motion to sell the FWD snowplow through bid process. VP Kelley seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously.

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VWI&SD Minutes

July 9, 2020

1. There was some confusion on legal access to small cabin on Barbour property. It was unclear if the access might infringe on forest service property line. It will be checked out.
2. **Old Business –**
3. Completed items – None discussed.
4. Bids were advertised for external maintenance and repair on Chlorine house. One bid was received from Keller Construction.

**Motion** – Sec Shoun made a motion to accept the only bid in the amount of $1,477.00 and award the bid to the bidder Keller Construction. VP Kelley seconded it.

**Discussion** – Hearing none

 **Vote** – Passed unanimously.

1. Items to do in June/July were discussed above
2. Road crack sealing was reviewed. VP Kelly stated he did not think it was doing much good.

After some discussion it was decided to investigate the probability of an overlay on streets. More review will be needed to proceed any further at this time.

1. **Adjournment** – With no further business before the board motion for adjournment was called for.

 **Motion** –Sec Shoun made a motion to adjourn. VP Kelley seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:28 p.m.

**Calendar of Events:** No Meeting in August.Next regular board meeting is scheduled for Sept 10th, at 7:00 p.m., at the Parker Shoun shop at 249 Vista Lane.