

VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting

March 8, 2018

- I. **Meeting Opening** – The District Board was called to order by Board President James Keller at 7:01 p.m. Board members present was Secretary Treasurer, David Tonak and VP, Larry Kreuter. A quorum was declared by Pres Keller. District members Max and Carol Kelly were also present.
- II. **Agenda** – The agenda was presented for any changes or additions. Agenda approved as presented.
- III. **Meeting Minutes** –The minutes of previous months minutes were presented. Minutes accepted with no changes.
- IV. **Financials** – Were presented by Sec Tonak
  - A. Checks signed at close of meeting
  - B. Monthly reports were presented and accepted as amended by Treas Tonak.
  - C. Delinquent Accounts. The Delinquent accounts have remained steady with exception of the McNeil account. Sec Tonak will continue to work on this account.
- V. **Water Report** –
  - A. The valve repair in chlorinator building is still pending.
  - B. The annual State water survey is almost complete and will be submitted by Sec Tonak.
- VI. **New Business** –
  - A. Election schedule and coordination has been completed with ballots mailed. Election is March 20<sup>th</sup> at 184 Vista Lane between 8 a.m. and 4 p.m. There will be a ballot box posted for ballot drop off or they may be mailed to be received at the US Post Office for pickup by 2 p.m., March 20<sup>th</sup>.
  - B. Grass mowing contract was discussed, and Keller will post ad in newspaper for applications.
  - C. There was a single member who complained that the recent snow plowing encroached too much unto their property. Upon investigation it was determined that the snow windrow was within the district’s proper easement and that there was no improper encroachment. If the member disagrees he is welcome to bring the subject before the board.
  - D. With the breakup of road snow pack covering it was necessary to bring Big Job snow plow into service. During plowing several breakdowns occurred due to lack of use over the previous years. The board discussed the age and serviceability of the plow and how it is to be a problem due to its age and the fact that the company has been out of existence for several years. The regular pickup snow plow can not handle that much heavy wet snow and a bigger plow is necessary. After discussion Pres Keller called for a motion.  
**Motion** –VP Kreuter made a motion to seek to confirm a bank loan, if necessary, in the amount of \$13,000 for the purchase of a replacement plow truck for the district. The purchase is on contingent on the approval of 2 board members before any purchase can be made of a vehicle. Tonak seconded the motion.  
**Discussion** – The purchase is with the understanding that the current vehicles would be placed up for sale at fair market value upon the purchase of replacement vehicle.  
**Vote** – Passed unanimously.

- E. Preliminary budget discussion. The budget in a very preliminary state was reviewed by Sec Tonak and possible changes to be made to allocations in various accounts for 2018. This was only a discussion on where monies should be reallocation to accounts and if any changes should be made to monthly lot charges. No further discussion was held.
- F. Out going VP Kreuter suggested that the board could consider the feasibility of creating a board secretary position for assistance to the board in future board meetings. No action taken.

I. **Old Business** –

- A. Completed items –
- B. Curb Stop repairs – the board will wait for better weather an assess the situation to determine course of action.
- C. Items to do in Jan/Mar –
  - 1. The purchase of the district computer has not made the purchase yet. Tonak will continue the task and get the purchase made.
  - 2. The battery charger purchase has not been made to date.
- D. Rules and Regs were tabled for a later date
- E. Stang/Bennett law suit update – there is no action to report.

II. **Adjournment:** With no further business before the board motion for adjournment was called for.

**Motion** –VP Kreuter made a motion to adjourn the regular meeting seconded by Sec Tonak

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 8:11 p.m.

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**Calendar of Events:** Next regular board meeting is scheduled for Thursday April 5<sup>th</sup>, at 7:00 p.m., at the Public Library.