VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

March 7, 2022

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:05 p.m. VP Kelley and Sec/Tres Shaun were present at the meeting. A quorum was declared. Guest member David Tonak and Larry Kreuter were also present. Kreuter recorded the minutes for the board. The meeting was held at Pres Keller’s home.
2. **Agenda** – Agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing at end of meeting.
6. The monthly financials were reviewed and discussed. It was noted that the annual insurance premium has increased for the current year. It was noted that in the near future the district can expect increases in many of our service areas. No further changes or additions were made.
7. The district has received Notice of Compliance from the Department of Revenue stating that our annual financial standing is in good condition.
8. Delinquent accounts were reviewed, and it was determined that the accounts are okay at this time.
9. Financials accepted as presented.
10. **Water Report –**
11. There were no items to report on the water system.
12. Bid specifications will be compiled by Pres Keller to allow for bid contracts to repair lagoon switch station between the two lagoons. The concrete structure is in need of repair this summer.

1. **New Business** –
2. The March election is on schedule. The election site is Keller residence 210 Vista Lane. A ballot box will be posted at this location from 8:00 a.m. to 4:00 p.m. on March 22, 2022.
3. Additional discussion was held on the possibility of the district’s ability to qualify for any monies that may be available from the Federal Covid relieve funds that have been distributed to the states. There will be a commissioner’s meeting scheduled for April 5, outlining the requirements, and items that will be considered for funding for any eligible groups. All board members are planning to attend.
4. Street Parking was brought up for discussion and reconsideration. It was determined that a notice will be sent to inform all district members of the rules against street parking. The board cited Article 1:1 item F, on page 3 of the covenants relating to parking as the guidelines for the notice.

Motion called for

**Motion** – VP made a motion to approve the street parking Notice. Sec Parker made a seconded it.

**Discussion** – A recommendation was made that if the Notice does not obtain the desired results street signs may be required.

 **Vote** – Passed unanimously

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VWI@SD Minutes

 A notice was approved for distribution in the next billing. The approved notice is attached to the minutes.

1. A newspaper article was sited that the county was concerned that many of the districts in the county were not maintaining required records and filings as required by the county and state. The county is considering requirements for training and appearances before the commissioners on annual basis. Board members will be assigned at that time. It should be noted that the county clerk sent a notice to Vista West of our timely reports and compliance.
2. **Old Business** –
3. Completed items – nothing to report this month
4. Items to be completed in March/April
5. Election March 22
6. 2022-2023 Budget preview and discussions
7. **Adjournment** – With no further business before the board a motion for adjournment was called for.

   **Motion** – Sec Parker made a motion to adjourn. VP Kelley seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously.

Meeting adjourned at 8:28 p.m.

**Calendar of Events:** The next regular board meeting is scheduled for Monday March 7th at 7:00 p.m., at Pres Keller home. Please note the change of meeting date for March