VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting

May 7 2019

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:05 p.m. Sec/Treas and VP Kelley were present. A quorum was declared. Member Larry Kreuter was also present and will record minutes.

1. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as presented.
2. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
3. **Financials** –
4. Checks were signed after approval
5. Monthly reports were presented by Treas Tonak and his brief comments indicated take all reports continue to look good and no major discrepancies are indicated. Board members had a limited discussion for minor clarification and reports were accepted without further comment.
6. Delinquent Accounts. The Delinquent accounts were presented. The board is happy to report that all accounts are up-to-date, and no action is required.
7. Sec Tonak stated that there will be no changes in monthly fees for the 2019-2020 budget. Some accounts and amounts in the new budget will be moved, added, or renamed to better reflect historical usages of accounts. The Preliminary Budget was reviewed and approved for the June Final budget presentation and recommends approval. VP Kelley will post notice on bulletin board and newspaper notification of budget meeting was placed in paper.
8. Financials accepted as presented.
9. **Water Report** –
10. Updates – Sec Tonak will coordinate with the Water Coordinator for repairs to be made to the relief valve in the second manhole on main water line.
11. Sec Tonak is working with NFS in review of agreements regarding VW access to our water system across NFS land. Sec Tonak will review user agreement and report at next meeting.
12. After further investigation on the water pipe freeze at the Bob Shoun residence it was determined there was no action required.
13. **New Business** –
14. The issue of two separate identities at the district i.e. the Home Owners Assoc and the Service District was continued tabled at this time.
15. An outline will be produced to create tasks needed to proceed
16. VWI&SD Resolution 2019-01 was read aloud at the meeting by Sec Tonak and is included as an attachment to these minutes. The resolution places a $60 fee on all curb stop action for water service to be stopped or started in Vista West. A notice of the Resolution will be posted in paper for board action at the July 9th meeting. It will also be posted at [www.vwisdwy.org](http://www.vwisdwy.org).
17. Discussion was asked for on the merits of a roll-off trash dumpster being placed at VW for disposal of items in a cleanup of individual’s personal property. After discussion Pres Keller called for a motion.

Page 2

Apr 9, 2019

VWI&SD Board Minutes

**Motion** –Sec Tonak made a motion for the district to provide 30-foot dumpster for a 30-day period to facilitate personal trash that meets proper requirements of items that may be placed in a dumpster. A notice of accepted or non-accepted items will be placed as an insert in monthly bill. VP Kelley seconded the motion.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously

VI**. Old Business –**

1. Completed items – Sewer cleaning chemicals have been ordered and scheduled for delivery.
2. Cattle Guards – Bids close on May 10th.
3. Discussion was held on the VW entrance sign and sidewalk repairs and review and costs estimates are still to be obtained to determine future action.
4. Items to do in May/June
5. Still working with the city for possible use of a hydrovac to clean out curbs stops. No further action currently.
6. Street crack sealing has not been assigned at this time.
7. Mowing contract will be renewed with McNeil under same conditions as last year. VP Kelley will coordinate the district mowing with the contractor.

 VII. **Adjournment** – With no further business before the board motion for adjournment was called for.

 **Motion** –VP Kelley made a motion to adjourn the regular meeting seconded by Sec Tonak.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:20 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for June 11th, at 7:00 p.m., at the Public Library. Final Budget Meeting will be held following regular meeting.