VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

May 11, 2023

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:08 p.m. VP Shoun and Sec Kelley were present at the meeting. A quorum was declared. Member present was Larry Kreuter. Kreuter kept the minutes for the board. The meeting was held at Pres Keller home.
2. **Agenda** – Agenda was amended to add item VI. D. Good Electric visit. The agenda was approved as amended.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing took place at the beginning of meeting.
6. The monthly budget financials were reviewed and discussed. After discussion there was clarification on discussed items there were no additional changes made.
7. Delinquent accounts were reviewed. Some of the numbers provided by the accountant were deemed not clear and precise. It was felt that the accounts of Constantin, Falkea, and Thompson were not clear on payments shown and amount delinquent and created confusion. Sec/Tres will contact the accountant to discuss this issue and report back to the board at the next meeting.
8. The final Preliminary budget numbers were reviewed and discussed. Each item on the budget was reviewed and changes in budget allocation amounts under each heading were reviewed and final adjustments made. The budget was approved for presentation at the Final budget approval June 8th meeting. The Final Budget numbers and meeting will be posted in the newspaper advertising the June 8th meeting.
9. Financials accepted after discussion as presented.
10. **Water Report –**
11. Work needs to be scheduled to work on #2 lagoon discharge valve. It will require the same type of work and crew that was needed on #1 lagoon last summer. Pres Keller will handle task.
12. Discussion was also held on the need to develop a fix that will allow #2 lagoon to accept and hold water. At the present time #2 lagoon will not properly hold water for any extended time. The lagoon basin is not sealed properly and leaks. The last attempt about 7 years ago did not give the results needed. A plan of attack to do the job will need to be determined. This task is tabled until further notice.
13. **New Business** –
14. HOA dissolvement and movement of all properties and obligations were briefly discussed with no action taken at this time.
15. By-Laws and Rules and Regs updating tabled.
16. Property owned by Steve Barber was sold and new owner contacted Pres Keller on the ability to bring services to the property which is located as the east-most building in the machine shop building complex in Area I. Pres Keller informed the owner more information and possible means to secure services need to be examined further.
17. Good Electric visit will be revisited with company to determine next action in June.

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VWI&SD Minutes

May 11, 2023

1. **Old Business** –
2. A timeline for entrance sign completion and installation is still pending and will be set for some time in the next few months. VP Shoun will be in contact at that time with Redwater Welding to coordinate construction dates.
3. Work still pending on lagoon valve housing cover repairs and/or replacement.
4. **Items to be Completed** – in May/June
5. Storm drain inspections should be completed in June. The need for cleaning will be determined and scheduled at that time.
6. Removal of old entrance sign in anticipation of new sign installation
7. Clean road ditches on country road from Hwy 14 to VW entrance. Any volunteers?
8. **Adjournment** – With no further business before the board a motion for adjournment was called for.

**Motion** – VP Shoun made a motion to adjourn. Sec Kelley seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 8:09 p.m.

**Calendar of Events:** The next regular board meeting is scheduled for June 8th, 2023, at 7:00 p.m., at Pres Keller residence. There is also Final Budget meeting at this meeting for final approval and submission.