VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

November 10, 2022

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:04 p.m. VP Shoun and Sec Kelley were present at the meeting. A quorum was declared. Guest member Larry Kreuter was presented and kept the minutes. The meeting was held at Sec Kelley’s home.
2. **Agenda** – Agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing at end of meeting.
6. The monthly budget financials were reviewed and discussed. Pres Keller discussed the Budget Item under “Sewer Expenses” that “Sewer Systems Repair” was 67% over budget due to the repairs of the lagoon overflow/switch box repair. After discussion it was determined that the board transfer funds from under the sewer sinking fund to adjust the budget. Pres Keller called for a motion.

**Motion** – VP Shaun made a motion to transfer $4,000 out of the Sewer Sinking Fund account and deposit into the checking account to reallocate repair expenditures. Sec Kelley seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously

1. The annual state well payment was made, and the monies need to be transferred to checking account for payment. Pres Keller asked for a motion.

**Motion** – VP Shaun made a motion to transfer $$9,988.18 from the “Debt Retirement Fund” to the checking account for the annual payment on state water loan. Sec Kelley seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously

1. The board approved the monthly budget without any further changes.
2. Delinquent accounts were reviewed. Pres Keller stated he would follow up on the late accounts and suggested no action at this time.
3. Financials accepted as presented.
4. **Water Report –**
5. Pres Keller indicated that there needs to be rough lumber purchased to place over the transfer boxes. Keller stated that the work has not been completed as of this date and will give an update at the next meeting.
6. **New Business** –
7. Discussion of any actions on HOA and VW Rules and Regulations and By-laws were tabled until next meeting. A work session on these issues will be held after the regular meeting on January 12, 2023.
8. 2023 meeting dates were set and will be posted on the district website (vwisdwy.org) and district bulletin board.

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Minutes

November 10, 2022

1. **Old Business** –
2. Completed items – Exercise the snowmobile to ensure ready for winter use if needed. Sec Kelley.
3. Items to be completed in Nov/Dec
4. VP Shoun still needs to see if some form of meeting can be arranged with Good Electric and the board to get a full understanding of their recommendations for improvements on the water monitoring management system. Good Electric’s estimate of cost to complete their recommendations of improvements is $3,379.30
5. VP Shaun needs to complete a follow up with Red Water Welding to receive a sign design for board approval and estimated time of sign completion.
6. **Adjournment** – With no further business before the board a motion for adjournment was called for.

**Motion** – Sec Kelley made a motion to adjourn. VP Shoun seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 7:53 p.m.

**Calendar of Events:** The next regular board meeting is scheduled for Jan 12, 2023 at 7:00 p.m., at Treas Kelley’s residence.

NO MEETING SCHEDULED FOR DECEMBER