VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

PRELIMINARY BUDGET APPROVAL MEETING

May 13, 2021

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:51 p.m. Sec/Tres Shoun were present. VP Kelley was absent. A quorum was declared. Guest members Jill Keller and Twila Raugh were present. The meeting was held at Pres Keller residence.
2. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as submitted.
3. **Budget Review** –
4. A check was made of the budget numbers for accuracy and were approved.
5. The board checked to ensure budget account titles are correct and accurate as warranted.
6. A review of accounts receivable listing to ensure all properties are properly charged accurately will be done before the final budget approval.
7. **Preliminary Budget Review for submission** –
8. Discussion was called for a preliminary budget as proposed. No comments presented.
9. The chair called for and recommended changes, no changes were heard.
10. Hearing no discussion or changes discussion was closed and a motion to accept preliminary budget was called for.

**Motion** – Sec Parker made a motion to accept the Preliminary Budget as proposed and present said budget for final reading on June 10th final budget meeting. Pres Keller seconded.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

1. **Additional Business** –
2. Sec Parker will be responsible to keep in touch with accountant to ensure all budget numbers are submitted on proper forms by June 1st deadline.
3. Submit final budget to the newspaper for notification of June 10th final budget meeting
4. **Adjournment** – With no further business before the board motion for adjournment was called for.

  **Motion** – Sec Shoun made a motion to adjourn. VP Kelley seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:05 p.m.

**Calendar of Events:** Final Budget Meeting will follow regular board meeting scheduled for Thursday June 10th at 7:00 p.m., at Sec Parker’s shop.