VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Board Minutes

Sept 10, 2020

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:09 p.m. VP Kelley and Sec/Tres Shoun were also present. A quorum was declared. Member Larry Kreuter was present and took minutes of the board meeting.
2. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as submitted.
3. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
4. **Financials** –
5. Checks were signed after approval
6. Monthly reports were presented by Sec Shaun. Items were reviewed by the board with no major issues noted.
7. Delinquent Accounts. After accounts were reviewed and the board will review the Galloway account for proper billing. Letter will be sent to the McNeil property for arrears payment.
8. Financials accepted as presented.
9. **Water Report** –
10. Chlorine house pipe cleaning and restoring project was reviewed and Pres Keller will recontact Water Guy to see where we are on that project that should be completed before winter.
11. Continued lagoon monitoring is taking place and more enzymes will be added which should complete necessary services.
12. Water tank water level was adjusted to allow the tank to fill to a higher capacity and after being monitored the proper water storage is being held without overflowing the tank.
13. The Kluff sewer blockage problem has been solved and Shoun Plumbing will bill property owner directly.
14. VP Max will inspect the pump house to see if any maintenance is necessary before winter.
15. **New Business** –
16. Property owner’s lack of proper property management was discussed. For the benefit of all landowner’s in the district it is imperative that property appearance is maintained without trash and unnecessary items cluttering the landscape. The board created a letter to the district members reminding them of their personal property responsibilities. This letter will be sent to each property owner and reminding them that renters should be held responsible also.
17. In preparation for winter it was determined that equipment for winter should be prepared and check to ensure that they are operational ready. i.e. snowmobile, snowplow etc.
18. At the July meeting a motion was made and passed to sell the FWD snowplow. There was no suggested price in the motion, so the board placed a selling price of $3,500, OBO. Pres Keller will place an ad for the sale.
19. There will need to be an election held in March for the seat currently held by Parker Shoun. He is filling out the seat Dave Tonak held and that seat position is up for election in 2021. Duties and responsibilities were discussed and action will need to start in November.
20. Board meeting monthly schedules were reviewed for possible change. After discussion it was determined it will remain the same 2021 in which months meetings will be held.

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VWI&SD Minutes

Sept 10, 2020

1. **Old Business –**
2. Completed items – None discussed.
3. The chlorine house maintenance has been completed except for some caulking yet to be done.
4. Items to do in Sept/October were discussed above
5. Winter vehicles will be inspected to ensure they are ready for winter usage. The snowmobile has been run and will be moved to Pres Keller’s property during the winter.
6. **Adjournment** – With no further business before the board motion for adjournment was called for.

  **Motion** – VP Kelley made a motion to adjourn. Sec Shoun seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:16 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Oct 8th, at 7:00 p.m., at the Max Kelley shop.