VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Board Minutes

April 9, 2020

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:06 p.m. VP Kelley and Sec/Tres Shoun were also present. A quorum was declared. Member Larry Kreuter was present.
2. **Agenda** – The agenda was presented for any changes or additions. Add Item V. C Chlorine pipe treatment. Agenda was approved as changed.
3. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
4. **Financials** –
5. Checks were signed after approval
6. Monthly reports were presented by Sec Shaun. No major issues noted. Reports were accepted as presented.
7. Delinquent Accounts. The delinquent accounts were in good condition this month.
8. Financials accepted as presented.
9. **Water Report** –
10. Discussion was held on EPA alert that the water tank floor cleaning will be due this and action needs to be taken. The board is working with the Water Coordinator to coordinate and complete this task when weather permits.
11. To help ensure that lagoon number 1 continues to work satisfactorily additional chemical treatment will be added this spring. It is also recommended that an odor neutralizer may be called for as a result of the chemical reaction working. The lagoon will be monitored for possible action on this item next month.
12. We have been advised that the EPA will find fault with the water pipe condition in the chlorine houses and that cleaning and painting should be completed before we are sited for any violations. Currently waiting on a bid from Water Coordinator.
13. **New Business** –
14. The budget was reviewed in first review form. The board went over the items individually to determine if there should be additions or subtractions of budget items. Discussion was held an recommendations were made to be reviewed at preliminary budget meeting at May Board meeting. The budget appears to be in good shape but there is some concern of the effects of COVID-19 in the upcoming year. There was some discussion on the possibility of snow plow replacement in the upcoming year. The discussion included if a new pickup or a skid steer loader would service the district the best. More discussion will be held in future board meetings. Closer budget review will take place in May to prepare for final budget proposal in June.
15. Upcoming events
16. Meetings will not be held at the Library during the virus restrictions and will be held at Member Parker Shoun’s shop at 249 Vista Lane unless noticed posted otherwise. Please do not attend if you feel ill in any way.
17. Lawn care service bidding ad will be placed in the newspaper for 2 weeks with bids due by May 1.
18. **Old Business –**
19. Completed items – None discussed.
20. Items to do in Apr/May

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1. Tank cleaning bid
2. Placement of chemicals in lagoon
3. Monitor lagoon for excessive odor
4. **Adjournment** – With no further business before the board motion for adjournment was called for.

 **Motion** –VP Kelley made a motion to adjourn. Sec Shoun seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 9:02 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for May 7th, at 7:00 p.m., at the Parker Shoun shop at 249 Vista Lane.