VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

Jan 11, 2024

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:11 p.m. VP Shoun and Sec Kelley were present at the meeting. A quorum was declared. Member Tim Tonak and Larry Kreuter were also present. Kreuter kept the minutes for the board. The meeting was held at Sec Kelley’s home.
2. **Agenda** –The agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing took place at the end of the meeting.
6. The monthly budget financials were presented and reviewed.  There were no discrepancies sited and the budget financials were approved as presented.
7. Delinquent accounts were reviewed, and the board stated there were no present issues.
8. Financials accepted after discussion as presented.
9. **Water Report –**
10. Pres Keller reported last month that he felt the water level is too low in #1 lagoon and he has monitored the level and stated that it is doing fine at this time.
11. The district ran low due to a pump issued that was corrected at the pump house. It was noted that the winter weather creates issues when trying to get up to the pump house, but it was workable. The pumps tripped out and had to be reset with the assistance of the electrician. This was not a water level issue but an electrical problem.
12. **New Business** –
13. In continued preparation for the upcoming board election position in March, Pres Keller reviewed the timelines for each item to ensure the board is on task of completion. VP Kelley noted that all timelines are being met for the election to take place.
14. Pres Keller noted that the forest service has locked the access gate to our system from the lower access. He will take this issue up with the forest service.
15. **Old Business** –
16. There was no old business brought before the board at this time.
17. **Items to be Completed** – Jan/Feb
18. Ensure all heaters are working properly
19. Election dates are met and completed
20. **Adjournment** – With no further business before the board a motion for adjournment was called for.

  **Motion** – VP Shoun made a motion to adjourn. Sec Kelley seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously.

The meeting was adjourned at 8:04 p.m.

**Calendar of events:** Next regular board meeting is scheduled for Feb 8, 2024, at 7:00 p.m. Kelley residence.