VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting

July 9, 2019

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:00 p.m. VP Kelley and Sec Tonak were present. A quorum was declared. Member John Stang and Larry Kreuter was also present and will record minutes.

1. **Agenda** – The agenda was presented for any changes or additions. Sec Tonak asked to add VI. G. Stang property damage claim. Agenda was approved as amended.
2. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
3. **Financials** –
4. Checks were signed after approval
5. Monthly reports were presented by Treas Tonak and he stated that the 2018-2019 budget ended up acceptable and the district is currently in good condition. The water system repair budget will reflect some major expenses in the following areas: The continued projects to repair and clean sewer system included jetting the system in Block 3 and continued work in Block 1; The cleaning of the input pipe to lagoon 1; and Curb stop repairs.
6. Delinquent Accounts. The are currently no concerns in this area.
7. Financials accepted as presented.
8. **Water Report** –
9. Valve repair update – Sec Tonak reported that the parts have arrived, and the repairs will be done this month and adjustments to the valve will then be completed. that a repair bid was received from Water Coordinator (Water Guy) for repairs to be made to the relief valve in the second manhole on main water line.
10. Sec Tonak stated that the water level in main tank has been reduced 6 feet to avoid overfilling and water seepage.
11. The lagoons are being monitored to determine when the repairs to lagoon one’s clogged input line can be cleared. Discussion was held on the purchase of bacteria for lagoon #2 (secondary lagoon). It was determined that there was no issue at this time and bacteria not needed now.
12. One of the air vac valves in the pump house is leaking and will be repaired for estimated cost of $300 - $400.
13. Water coordinator concluded water samples for lead and sent to EPA. We are awaiting results. This test is completed on a scheduled time frame and we have passed in the past tests.
14. Electrical work on the system alarm system has been completed and awaiting the billing.
15. **New Business** –
16. The issue of two separate identities at the district i.e. the Home Owners Assoc and the Service District continued tabled.
17. Still waiting for cost on repair of VW entrance sign and sidewalk repairs. Member Stang stated that he has some of the main structure bricks that he has saved from destruction.
18. VWI&SD Resolution 2019-01 was presented for final approval by Sec Tonak. There were no comments and the resolution was approved. The resolution places a $60 fee on all curb stop action for water service to be stopped or started in Vista West. A notice of the Resolution is posted at [www.vwisdwy.org](http://www.vwisdwy.org).

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VWI&SD Board Minutes

1. It was determined that the idea of a community picnic was not acted upon and will not move forward.
2. Mowing was discussed and VP Kelley will ensure mowing done for EPA inspection.
3. Discussion was held on the need for maintenance and painting on the water buildings. Action for labor and materials is needed to complete a maintenance plan will be determined. Discussion was also held that a work party help clean out miscellaneous items from chlorine building to storage shed i.e. chairs, file cabinets. Also, get rid of large electric motor.
4. Stang property damage due to a leaking curb stop was discussed. Water was requested to be stopped at the curb stop and was completed. It was not known that the curb stopped seeped water and caused pipe freezing in the Stang residence. Damage repair was determined to be $200. The board agreed there was a problem and Pres Keller called for a motion.

**Motion** –Sec Tonak made a motion to reimburse Member Stang in the amount of $200. Seconded by VP Kelley.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

1. **Item not on the agenda** – Sec Tonak submitted a letter of resignation effective July 31, 2019. The board reluctantly accepted the letter and thanked Mr. Tonak for his contribution to the District. The board will need to find an individual to appoint to complete his term.

VI**. Old Business –**

1. Completed items – None discussed.
2. VP Max noted that the playground slide was broken and dangerous and voluntarily removed it and Pres Keller hauled it to the dump.
3. Cattle Guards – waiting for check and removal.
4. Items to do in July/August
5. Curb stop repairs for Constaintin, Tonak, and Stang properties. The Stang property curb stop repair needs to be completed by September 30. Jim will contact Delbert and Bob Shoun to determine availability, costs, and timelines.
6. Street crack sealing has not been assigned at this time. Any volunteers?

 VII. **Adjournment** – With no further business before the board motion for adjournment was called for.

 **Motion** –Sec Tonak made a motion to adjourn the regular meeting seconded by VP Kelley.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:15 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Sep 10th, at 7:00 p.m., at the Public Library.

There is no meeting scheduled for August.