VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

March 9, 2023

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 6:40 p.m. VP Shoun was and Sec Kelley were present at the meeting. A quorum was declared. Guest members present were member Larry Kreuter. Kreuter kept the minutes for the board. The meeting was held at Pres Keller home.
2. **Agenda** – Agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – The minutes were approved as submitted.
4. **Financials** –
5. Check signing at end of meeting.
6. The monthly budget financials were reviewed and discussed. Pres Keller brought up the issue that the electric bill for January for pump usage was usually high. After discussion it was determined that a follow up with the electric company (PRECorp) will be made. No additional changes were made.
7. Delinquent accounts were reviewed. The board feels it is necessary to place a notice of lien on the Travis O’Brien property due to the possible pending sale. The former misunder-standing involving the Galloway account has been cleared up and settled.
8. Financials accepted after discussion and action cited as presented.
9. **Water Report –**
10. Sec Kelley gave an update on rough lumber purchase for lagoon transfer box cover repair. He stated that he has visited with the individuals for the lumber source and will be provided when weather allows for repairs to be made.
11. Pres Keller met with Dan of Rustic Eagle Ranch to camera inspect the district’s pipes and reported that most of the main line is clear but there is a problem with roots to the Shoun property. Pres Keller will meet with the Shouns’ to discuss action required.
12. Update on change of the contact information for EPA contact from former board member.
13. **New Business** –
14. HOA dissolvement and movement of all properties and obligations were briefly discussed with no action taken at this time.
15. By-Laws and Rules and Regs updating tabled.
16. Pres Keller was in contact with the web page managers and the renewal of site was taken care of. Keller discussed with the managers future update future responsibilities to ensure that there would be a smoother transition of funds when updates and renewals are required.
17. The lawn maintenance contract was discussed and the board agreed to continue with the provider of maintenance from last year if he wants to continue and there are no major changes in terms or agreements. Pres Keller will contact the provider to discuss the issue.
18. Preliminary budget review will be held at next board meeting.
19. **Old Business** –
20. VP Shaun is waiting on spring weather to provide a timeline for entrance sign completion. He will be in contact to coordinate at that time with Redwater Welding on completion dates.

Page 2

VWI&SD Minutes

March 9, 2023

1. **Items to be completion** – in Jan/Feb
2. Due to weather conditions none currently
3. **Adjournment** – With no further business before the board a motion for adjournment was called for.

**Motion** – VP Shoun made a motion to adjourn. Sec Kelley seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

Meeting adjourned at 7:31 p.m.

**Calendar of Events:** The next regular board meeting is scheduled for April 13, 2023, at 7:00 p.m., at Sec Kelley residence.