VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Board Minutes

March 12, 2020

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:05 p.m. VP Kelley and Sec/Tres Shoun were present. A quorum was declared. Member Larry Kreuter was present.
2. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as submitted.
3. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
4. **Financials** –
5. Checks were signed after approval
6. Monthly reports were presented by Sec Shaun. No major issues noted. Pres Keller explained the Water Coordinator bill question from last month. This reflected the replacement of a Stenner pump for the chlorine system. Reports were accepted as presented.
7. Delinquent Accounts. There was some confusion on the delinquent account of David Thompson and what property this is. Pres Keller will investigate this issue. A few need to be still be watched this month to see if further action will be needed.
8. Financials accepted as presented.
9. **Water Report** –
10. It has been determined by the EPA that water tank floor cleaning is coming due and action needs to be taken. The board will work with the Water Coordinator to complete this task when weather permits. Motion called for.

**Motion** –VP Kelley made a motion to provide $4,500 for tank cleaning. Sec Shoun seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

1. The district has received reminder notices of water testing schedules and Water Coordinator is aware of the schedules and will continue to follow the schedules.
2. To help ensure that lagoon number 1 continues to work satisfactorily additional chemical treatment is recommended. Call for motion

**Motion** –VP Kelley made a motion to provide $1,300 to allow for purchase 6 additional pails of Super-Zyme for lagoon treatment. Sec Shoun seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

1. **New Business** –
2. Schedule was updated for the 2020 election to be sure it was on schedule. Dates and duties were confirmed and ensured all proper dates and actions were met.
3. Election committee was assigned i.e. VP Kelley, Carol Kelley, Jill Sherrard, Subs Larry Kreuter and Roger Wolfskill.
4. Election will be held on March 17th at 193 Vista Circle.
5. Winter Snow plowing general overview for the season was reviewed. With very few exceptions it was very well handled. The use of equipment from Keller construction proved to be very productive and handled the movement and placement of snow quite well. The only hiccup was when both plow drivers happened to be gone at the same time when a major melt occurred and

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was rectified upon their return. Anyone else that would be interested in being a plow operator should contact Pres Keller. The Board thanked Mr. Keller for his commitment and actions.

1. The board needs to start preparations for the upcoming budget. Preliminary review will be held at next month’s board meeting. Schedules will have to be reviewed for required notices.
2. **Old Business –**
3. Completed items – None discussed.
4. Items to do in Mar/Apr
5. Schedule tank cleaning
6. Placement of chemicals in lagoon
7. **Adjournment** – With no further business before the board motion for adjournment was called for.

 **Motion** –VP Kelley made a motion to adjourn. Sec Shoun seconded it.

 **Discussion** – Hearing none

 **Vote** – Passed unanimously. Meeting adjourned at 8:00 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Apr 9th, at 7:00 p.m., at the Public Library.