VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Board Minutes

March 11, 2021

1. **Meeting Opening** – The District Board was called to order by Pres Keller at 7:14p.m. VP Kelley and Sec/Tres Shoun were also present. A quorum was declared. Guest members Jill Keller and Twila Ranth were present. Twila took minutes of the board meeting. Due to COVID-19 concerns the meeting was held at VP Kelley residence.
2. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as submitted.
3. **Minutes** – The minutes from the previous meeting were reviewed and accepted as presented.
4. **Financials** –
5. Checks were signed after approval.
6. Monthly reports were presented by VP Kelley. Items were reviewed by the board. It was noted that Office Expense account is running over budget at this time. It was suggested that the district will investigate the possibility of a different source for district checks as current cost seems excessive. Overall, the financials are in good shape and were approved as presented.
7. Delinquent Accounts. All accounts are in good shape this month with no action required.
8. The Board will check with bank on Sec/Tres Shoun for credit card issuance.
9. Financials accepted as presented.
10. **Water Report** –
11. Chlorine house pipe cleaning and restoring project was addressed by Pres Keller. He stated that we are still waiting for Water Coordinator estimate
12. The Forest Service and district were discussed. It was determined that all three board members should have access to FS keys. Further discussion determine that former board member David Tonak will retain keys for the district strictly as back-up support when needed. Tonak has a good knowledge of the water system and will be asked for assistance when needed. VP also presented a copy of the FS lease agreement for review.
13. Pres Keller gave an update on the Block 1 “Cabin” property regarding an ongoing sewer problem. It was determined that the private contractor hired by the property owner did not reach far enough to connect the new sewer line into the district’s system. The property owner needs to work with the contractor to finish the work required and at this time it is not the district’s problem.
14. **New Business** –
15. The upcoming election requirements were reviewed. Duties and responsibilities were updated and Sec Shoun and VP Kelley indicate all dates and functions are being met and election announcement notice posted on bulletin board. The election site will be 193 Vista Circle between the hours of 7 a.m. and 5 p.m. A ballot box will be placed at this location for submitted ballots. Mail in ballots must be received on the day of election by 3: p.m.

Election committee members have been selected: Pres Jim Keller; Members Jill Keller and Twila Ranth, and Larry Kreuter.

1. **Old Business –**
2. Completed items – Discussed above.

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VWI&SD Minutes

March 11, 2021

1. The board discussed the community meeting and selected April 8th at 193 Vista Circle (VP Kelley shop) at 7:30 p.m. The Keller’s will provide refreshments that will be provided. A handbill has been made b Jill Keller and will be distributed to outside owners by mail and hand delivered to residents. Kelley family will hand out notices in Blocks 2 and 3 and the Keller’s will do Block 3. VP Kelley will procure chairs from the Court House if needed. This is an extremely important meeting, and all property owners should attend to review the future direction of the district.
2. Discussion was held on the possible necessity of street sealing in future. Pres Keller reported that he was in contact with the recommended road sealer from the city engineer. Initial price quote would be from $0.90 to $1.20 a foot. The contractor indicated he would possibly be in the area and would do an inspection of the road surface and give a possible more accurate quote of the complete job. Pres Keller will give an update at the next meeting.
3. Items for completion Mar/Apr
4. Pres Keller will tend to the task of winter equipment for summer storage.
5. Bid ads for summer mowing will be discussed at the next meeting.
6. Paperwork has been obtained and will be submitted for election results filing with the county.
7. **Adjournment** – With no further business before the board motion for adjournment was called for.

**Motion** – VP Kelley made a motion to adjourn. Sec Shoun seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously. Meeting adjourned at 7:50 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Thursday April 8thth at 6:00 p.m., at the Max Kelley shop. District member meeting to follow at 7:30