VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

District Meeting Minutes

May 13, 2021

1. **Meeting Opening** –The District Board was called to order by Pres Keller at 7:18 p.m. Sec/Tres Shoun were present. VP Kelley was absent. A quorum was declared. Guest members Jill Keller and Twila Raugh were present. The meeting was held at Pres Keller residence.
2. **Agenda** – The agenda was presented for any changes or additions. Agenda was approved as submitted.
3. **Approval of Minutes from previous meeting** – No changes approved as submitted.
4. **Financials** –
5. Check signing at end of meeting.
6. The monthly financials were reviewed, and no changes or additions were made.
7. Delinquent accounts were reviewed and determined to be acceptable this month.
8. Financials accepted as presented.
9. **Water Report –**
10. No new report on chlorine pipe cleaning project bid.
11. Scheduled work for standpipe and shut-off valve work will be determined at June meeting.
12. Chlorine and pump house inspection duties will be determined next month with full board present.
13. The water tank level was checked by Pres Keller and he determined to increase inlet flow during the summer and will inspect tank level on a regular basis.
14. Small water leak to Reuter Campground was checked on by Pres Keller. He will check with the forest service again in a week to see if found and repaired.
15. **New Business** –
16. Road weed spraying was discussed and will determine responsibilities at June meeting. Member Roger Wolfskill indicated he would volunteer if district needed someone.
17. **Old Business –**
18. Completed items –
19. The mowing service contract was issued to Thomas Engelhaupt with same terms as last year.
20. The USFS lease is $151.24 annually or $12.60 per month.
21. Pres Keller attempted to get 2 bids for street crack sealing but only one contractor showed up to render a bid. Black Hills Asphalt Street gave the following bids: sealing bid was $16,481.36 and crack sealing bid was $3,542.56. After discussion it was determined that the district should complete crack sealing at this time. Motion called for.

**Motion** – Sec Parker made a motion to accept the crack sealing bid in the amount of $3,542.56 to be completed as soon as possible. Pres Keller seconded.

**Discussion** – Street sealing will be discussed at the next meeting.

**Vote** – Passed unanimously.

1. Items to be completed in May/June discussed above.

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1. **Adjournment** – With no further business before the board motion for adjournment was called for.

**Motion** – Sec Shoun made a motion to adjourn. VP Kelley seconded it.

**Discussion** – Hearing none

**Vote** – Passed unanimously. Meeting adjourned at 7:46 p.m.

**Calendar of Events:** Next regular board meeting is scheduled for Thursday June 10th at 7:00 p.m., at Sec Parker’s shop.